

# It's good to talk.

At St. Andrews International School Green Valley, we want everyone to feel that their voice is heard. We understand that it is sometimes difficult to know who to speak to. This guide will help you decide who to go to.



## Day to Day Pastoral (Well-Being)

**Things Like:** Friendships—Feelings and Happiness—Emotional Issues and Conflict—Coping skills—Attendance

**You can Speak to:** Primary Class Teacher/Secondary Form Tutor—School Counsellor—Head of Key Stage



## Day to Day Academic

**Things Like:** Homework—Classwork—Tests—Extra Help—More Challenge—Teaching Queries—Subject choices and University Guidance

**You can Speak to:** Primary Class Teacher/Secondary Form Tutor—Subject Teachers—Heads of Department



## Day to Day Co-Curricular

**Things Like:** Sports Teams—After school activities—Arrangements for fixtures—off site visits

**You can Speak to:** Primary Class Teacher/Secondary Form Tutor—Sport Teachers—Activity Leaders and Visit Organisers



## School-Wide Matters

**Things Like:** Policies and Procedures—Leadership and Management—Finance and facilities—Matters Unresolved From Day to Day (see above)

**You can Speak to:** The Heads of Primary and Secondary School



## Any Matters Still Unresolved

If the avenues above are still not addressing any issue you may have, or if a particular problem is of a serious nature, the Head of School should be contacted.



St. Andrews  
International School  
Green Valley

## Additional Contacts

You can receive guidance for contact details on any of the above people by contacting the PA for the Head of School on:

[letstalkgreenvalley@standrews-schools.com](mailto:letstalkgreenvalley@standrews-schools.com)